**TERMS OF REFERENCE:**

**TRAINERS IN TAILORING AND GARMENT CONSTRUCTION**

**Number of Positions: Four (4)**

**Location: Bakoteh, K.S.M.D.**

**Starting Date: January 2022**

**Duration: 6 months**

**Employment type: contract**

**Background**

The International Trade Centre (ITC) is a joint agency of the United Nations and the World Trade Organization, focusing in particular on developing the export capabilities of small and medium-sized businesses in developing and transition economies. In close collaboration with the Government of the Republic of The Gambia, ITC is implementing a number of private sector development initiatives including the Youth Empowerment Project (YEP) and SheTrades Gambia. The Youth Empowerment Project (www.yep.gm) is funded by the European Union and implemented by the International Trade Centre as part of the Tekki Fii Programme (www.tekkifii.gm), a flagship initiative of the Government of The Gambia with the aim of increasing job opportunities and income prospects for young Gambians. YEP, takes a market-driven approach and enhances employability and self- employment opportunities with a focus on vocational training and the creation of micro and small-sized enterprises.

ITC through YEP and SheTrades supports stakeholders in the textiles and garment sector including training institutions, fashion designers and garment and textiles producers. The objective is to develop skills along the value chain and improve productive capacity and competitiveness of small businesses. The initiative will help Gambia capture potential local, regional, and international markets and generate employment and income in particular for women and youth.

As part of the sector strategy, YEP has teamed up with the Kanifing Municipal Council (KMC) and stakeholders to support the establishment of the Bakoteh Production and Innovation Centre with dual objectives of providing training as well as production and commercialization of textile and hand-woven products. The Center will promote sector wide collaboration and is expected to undertake garment manufacturing related functions including producing orders for fashion designers and other clientele, development of new products and relevant designs to improve products quality and develop market linkages. To achieve the above objectives, a primary focus of the Center is to attract and build the technical and production capacity of skilled tailors to support the implementation of nationally certified training programs in Garment construction and tailoring apprenticeship.

**Duties and key responsibilities**

The Bakoteh Production and Innovation Centre is looking for highly experienced and qualified tailors to join the team as trainers with the responsibility of training students under the garment construction curriculum and the newly development tailoring apprenticeship program and provide support to the production department. The trainers will work under the supervision of the Centre Manager, and in close collaboration with other staff and are to carry out the following responsibilities:

* Deliver scheduled lessons in line with the garment construction standard and curriculum to students.
* Deliver scheduled hands-on practical lessons in line with the tailoring apprenticeship standard and framework to students.
* Develop lesson plans and organize practical sessions on cutting, pattern making, stitching, mending and alterations, basic machine use, care and maintenance.
* Ensure that the trainees are proficient in advance tailoring techniques and the use of modern tailoring tools, materials, and equipment.
* Maintain attendance record of the trainees and provide monthly attendance report.
* Participate in team meetings to help improve learning quality for trainees and to support management in meeting its objectives.
* Follow and implement safety protocols to mitigate all potential occupational hazards.
* Evaluate performance, knowledge, and skills of trainees and conduct regular assessments and prepare progress reports.
* Ensure the completion of the training program as per the outlined curriculum and standards.
* Work on the production and delivery of orders outsourced to the Centre by designers and other clientele.
* Support management in coming up with improved and innovative designs in textile production.
* Perform other duties as assign by supervisor.

**Education and Work Experience**

* High school diploma; apprenticeship and certificate programs in tailoring or related programs.
* At least 5 years of work experience in tailoring
* Persons with extensive years of experience and proven track record in producing innovative and quality designs and products in garments and tailoring will be considered.
* Individuals with high technical knowledge of fabrics and experience in tailoring are encouraged to apply.

**Skills**

* Ability to sew by hand and machine
* Advanced and outstanding sewing skills; clothing design, pattern making, cutting, grading and construction.
* Excellent pattern cutting skills
* **Advanced sewing techniques such as piping, flat felled seams, quilting, invisible zippers, etc.**
* **Advanced teaching techniques including demonstrations, using how-to videos, etc.**
* **Proven skills in dexterity**
* Good social and communications skills
* Basic math skills
* Excellent problem-solving, and time management skills.

**Language**: Ability to communicate in English with knowledge of Wolof and/or other Gambian local language. French and other languages is an asset

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**Application**

To apply, please send your CV and cover letter supported by relevant education certificates to yep@intracen.org and copy wallyndongbpic@gmail.com and pngoneh@intracen.org.

Application deadline is November 30th, 2021, 00:00 midnight. No late submission will be considered, and only shortlisted candidates will be contacted.